Canadian Tenpin Federation, Inc.

Fédération Canadienne des Dix-Quilles, Inc.

Scholarship Awards For Education

S.A.F.E. PROGRAM

Scholarship Management

This is a Canadian Tenpin Federation program called Scholarship Awards For Education or **SAFE.** This program will manage and disburse scholarship funds held in trust for recipients of such awards. This program will check scholarship availability, receive and approve scholarship use requests, and disburse checks from the fund.

Scholarship Policy

Scholarships from this fund will be available to the eligible recipients until their 25th birth date. Eligible recipients of scholarship funding will receive letters from the **SAFE** program reminding them of the scholarship's expiration date, at age 18. A letter will also be sent two years, and one year before the expiration date of the award. Scholarship funds are not transferable, and only the individual issued the funds may receive them. Unclaimed funds will be returned to the organization which issued the scholarship. The organization can then, as they see fit, reissue these funds as additional scholarships. Interest accrued by the fund, less expenses will be credited to the organizations that have contributed to the fund.

Scholarship Use

Individuals may use the scholarship funds at the following approved educational institutions: accredited universities, and colleges, business schools, continuing education courses, educational camps, or seminars, trade schools, apprenticeship courses, professional development seminars and workshops. Funds may also be used to attend bowling camps, or to cover the cost of bowling lessons.

The funds may be used for tuition fees, books, housing fees, required class supplies and equipment necessary for the successful completion of a course or program.

It should be noted that using scholarship funds may be considered a taxable income, and need to be declared when filing an income tax return.

Scholarship Requests

A scholarship recipient can contact SAFE to request a scholarship check or invoice payment. All requests must be in writing and contain the following information; Recipient's name, Address, Name of the Institution they are attending, student number, age, and complete address of the institution that the check will be sent too.

A request for reimbursement of funds may be made upon submission of all receipts of money paid to an institution for tuition, books, supplies, or equipment. (no receipt – no payment)

If a recipient drops out of school or leaves early, any funds not used, must be returned to SAFE. Returned funds will continue to be available to the recipient until no longer eligible.

Request forms are available on our website. www.gotenpinbowling.ca